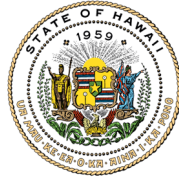


SUNSHINE LAW MEETING



HAWAI'I STATE ETHICS COMMISSION

State of Hawai'i · Bishop Square, 1001 Bishop Street, ASB Tower 970 · Honolulu, Hawai'i 96813

NOTICE OF MEETING OF THE HAWAI'I STATE ETHICS COMMISSION

Date: March 15, 2023

Time: 9:00 a.m.

Location: Zoom Videoconference or Phone:

Videoconference: [Join Zoom Meeting](https://us06web.zoom.us/j/87406101159?pwd=ZkFLb003dWI3U2gvd0V0aFJCOTlrZz09)
<https://us06web.zoom.us/j/87406101159?pwd=ZkFLb003dWI3U2gvd0V0aFJCOTlrZz09>

Phone: +1 (253) 215-8782 or +1 (346) 248-7799

Meeting ID: 874 0610 1159

Passcode: 056466

Public Meeting Location:

Hawai'i State Ethics Commission Conference Room
1001 Bishop Street
American Savings Bank Tower, Suite 960
Honolulu, Hawai'i 96813

Pursuant to Hawai'i Revised Statutes section 92-3.7, the State Ethics Commission will meet remotely using interactive conference technology. The public may either attend the meeting in person, at the public meeting location above, or participate remotely by using the above Zoom meeting information. If participating remotely, please mute your phone/device except while testifying. If the Commission's videoconference connection is lost during the meeting, please go to the Commission's website (www.ethics.hawaii.gov) for more information, including reconnection information.

Masks are encouraged for everyone attending the meeting in person.

Public meeting materials for this meeting are available on the Commission's website at: www.ethics.hawaii.gov.

A G E N D A

CALL TO ORDER

I. Consideration and Approval of the Minutes of the February 15, 2023 Meeting

*Attachment 1: Sunshine Law Meeting Minutes of the February 15, 2023
Hawai'i State Ethics Commission Meeting*

II. Executive Director's Report

1. Education / Training Report

Attachment 1: 2023 Training Schedule

Attachment 2: Online Training Completions by Department

Attachment 3: Training Survey Results

2. Guidance and Assignment Statistics – February 2023

Attachment 4: 2023 Guidance and Assignment Statistics / Website Traffic

3. Miscellaneous Office Projects / Updates

III. 2023 Legislative Session

Bills of interest introduced in 2023 are described briefly below. The blue house or senate bill number is a clickable hyperlink that goes directly to the bill language online. If the hyperlink does not work, bills can be looked up at "capitol.hawaii.gov" by entering the bill number in the search box in the website's upper right corner.

i. **Budget**

- i. [HB 1514](#). Appropriates funds to provide for the expenses of the Legislature, Auditor, Legislative Reference Bureau, Ombudsman, and Ethics Commission.

ii. **Financial Disclosures**

- i. [SB 182](#) (Ethics Commission package). Amends the fines imposed and the procedures relating to enforcement of a late or missing financial disclosure statement.

requirement. Applies retroactively to applicable disclosures that are in the Commission's possession and control.

IV. Discussion of Adjudicatory Procedure

- V. *Akana v. Hawaii State Ethics Commission and Daniel Gluck*, Civil No. 18-1-1019-06 (JHA); *Akana v. Hawaii State Ethics Commission*, Civil No. 19-1-0379-03 (JHA); *State of Hawaii, Ethics Commission v. Rowena Akana*, Civil No. 20-1-0453 (BIA)

Discussion of case status.

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(4) to consult with the Commission's attorneys and/or the Department of the Attorney General on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

VI. Consideration and Approval of the Minutes of the January 19, 2023 Executive Session Meeting

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

VII. Evaluation of Executive Director Robert Harris

The Hawai'i State Executive Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

VIII. Adjournment

Public Testimony

Anyone wishing to testify may do so during the meeting or may submit written testimony in advance of the meeting by email (ethics@hawaiiethics.org), facsimile (fax) (808-587-0470), or U.S. postal mail (State Ethics Commission, 1001 Bishop Street, American Savngs Bank Tower, Suite 970, Honolulu, Hawai'i 96813). Public testimony must be related to an item that is on the agenda and the testifier must identify the agenda item to be addressed by the testimony. Pursuant to Hawai'i Revised Statutes section 92-3 and Hawai'i Administrative Rules section 21-1-6(c), oral testimony is limited to three minutes per testifier per agenda item, subject to the reasonable discretion of the Chair.

Auxiliary Aid or Accomodation Due to a Disability

If you require an auxiliary aid or accommodation due to a disability, please contact the State Ethics Commission at (808) 587-0460 or email the Commission at ethics@hawaiiethics.org as soon as possible, preferably at least 48 hours prior to the meeting. Requests made as early as possible will allow adequate time to fulfill your request.

Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

SUNSHINE LAW MEETING
AGENDA ITEM I

CONSIDERATION AND APPROVAL OF THE MINUTES OF THE
FEBRUARY 15, 2023 MEETING

Attachment 1: Sunshine Law Meeting Minutes of the February 15, 2023
Hawai'i State Ethics Commission Meeting

SUNSHINE LAW MEETING
MINUTES OF THE HAWAI'I STATE ETHICS COMMISSION

STATE OF HAWAI'I

Date: February 15, 2023

Time: 9:00 a.m.

Location: Held via Zoom video and audio conference

Public Meeting Location

Hawai'i State Ethics Commission Conference Room
1001 Bishop Street
American Savings Bank Tower, Suite 960
Honolulu, Hawai'i 96813

Present: State Ethics Commission Members

Wesley F. Fong, Chair (present in conference room)
Reynard D. Graulty, Vice Chair (via video conference)
Robert Hong, Commissioner (via video conference)
Beverley Tobias, Commissioner (via video conference)

Excused: Harry J. McCarthy, Commissioner

State Ethics Commission Staff

Robert D. Harris, Executive Director (present in conference room)
Susan D. Yoza, Associate Director (via video conference)
Nancy C. Neuffer, Staff Attorney (via video conference)
Bonita Y.M. Chang, Staff Attorney (via video conference)
Kee M. Campbell, Staff Attorney (via video conference)
Patrick W.C. Lui, Computer Specialist (via audio conference)

CALL TO ORDER

Chair Fong called the meeting to order at 9:00 a.m. Chair Fong, Vice Chair Graulty, Commissioner Hong, Commissioner Tobias, and all Commission staff were present except Jennifer Yamanuha. All Commissioners and staff participating via video or audio conference confirmed no one was in the room with them at their respective remote locations.

1 Chair Fong noted that no members of the public were present, and the public
2 meeting notice included instructions for the public if the Commission's video conference
3 connection was lost during the meeting.
4
5

6 **Agenda Item No. I: Consideration and Approval of the Minutes of the January 19,**
7 **2023 Meeting**
8

9 Commissioner Tobias made and Commissioner Hong seconded a motion to
10 approve the minutes of the January 19, 2023, meeting. The motion carried unanimously
11 (Fong, Grauly, Tobias, and Hong voting).
12
13

14 **Agenda Item No. II: Consideration and Approval of the Minutes of the January 19,**
15 **2023 Executive Session Meeting**
16

17 The Commission deferred this agenda item.
18
19

20 **Agenda Item No. III: Executive Director's Report**
21

22 Chair Fong recently attended a Hawai'i State Ethics Commission training
23 session. He commended Susan Yoza, Kee Campbell, Patrick Lui, and Lynn Santiago
24 for doing an excellent job in teaching and running the session.
25

26 Executive Director Harris reviewed the training statistics for January 2023 and
27 the training schedule for 2023. He noted that the Ethics Commission had roughly
28 doubled the total number of participants in our training sessions from the prior year
29 (over 9,000 participants anticipated for 2023).
30

31 Staff requested the Governor issue a proclamation recognizing March as
32 National Ethics Awareness Month. The proclamation would be an opportunity to
33 encourage state employees to fulfill their training requirement.
34

35 Chair Fong noted that our training is excellent, but he questioned how to
36 ascertain whether it is an effective means of ensuring ethics compliance. Executive
37 Director Harris acknowledged the importance of the question. Although the trainings
38 consistently receive high reviews from participants, it is difficult to gauge the
39 effectiveness of the training over time. A discussion occurred about what factors to
40 consider. Complaints, for example, could go up because of employees becoming more
41 aware of the Ethics Code. Ideas discussed included polling the public or legislators to
42 get their input. After the discussion, Executive Director Harris committed to provide
43 more information around Attorney of the Day requests and feedback received from the
44 training sessions to the Commission.
45

1 **Agenda Item No. IV: 2023 Legislative Session**

2
3 Executive Director Harris updated the Commission about the status of legislation
4 that staff have been tracking. The Commission reviewed each category of bills.

5
6 Starting with the Commission’s budget request (HB 1514) Executive Director
7 Harris noted the Commission’s budget was modified to account for an across-the-board
8 4% increase to staff salaries and some related expenses.

9
10 Executive Director Harris noted that two bills funding county ethics boards or
11 commissions (HB 134 and SB 181) were subject to resistance at the Legislature. Many
12 legislators felt it was not the Legislature’s responsibility to fund county-mandated
13 programs.

14
15 Another bill (SB 1565) required that any person or organization that files an
16 ethics charge with the Commission be notified of the status of the charge upon request.
17 This was not an Ethics Commission bill. Executive Director Harris noted that
18 Commission staff would likely support this measure in a limited capacity, recognizing
19 that although transparency is important only limited information could be provided about
20 an ongoing investigation.

21
22 Two measures amending the fee schedule for late or missing financial disclosure
23 statements (HB 135 and SB 182) were moving through the Legislature. Both bills were
24 part of the Ethics Commission’s package, Commissioner Tobias asked whether these
25 bills addressed the amount of the fine assessed. Executive Director Harris stated that
26 the bill established a \$50 fine for failing to timely file a financial disclosure statement and
27 escalated the charge to \$250 if the statement wasn’t filed within one month thereafter.

28
29 Executive Director Harris noted that a measure requiring disclosure of legislator
30 allowance expenditures (HB 136) was moving forward. Further, he noted that the
31 Senate President had committed to posting these allowances online with the first
32 posting in March.

33
34 A proposed requirement to require legislators to disclose financial relationships
35 with lobbyists or lobbying organizations (HB 141) was moving forward without significant
36 opposition. Similarly, restrictions on lobbyists from giving prohibited gifts (HB 142) was
37 moving through the Legislature.

38
39 The Commission discussed a proposal to establish a continuous legislative
40 session (SB 149). Executive Director Harris noted the proposal could allow for greater
41 restrictions on secondary employment for legislators and, thus, reduce the possibility of
42 conflicts of interest, and allow for the opportunity for expanded sunshine requirements
43 on the legislature. Commissioner Graulty expressed concern with the concept. He noted
44 the Constitution intended citizen-legislators to come from the community and not be,
45 essentially, professional legislators. Commissioner Graulty also noted that part-time
46 legislators were largely already working full-time. Commissioner Tobias concurred.

1 Commissioner Hong stated that the idea of a full-time legislature had merit, but believed
2 the concept should be tied to term limits.
3

4 Commissioner Graulty made and Commissioner Tobias seconded a motion to
5 take no position on legislation establishing a continuous legislative session.
6 Commissioner Graulty stated that this issue was a thicket and controversial, and
7 believed the Commission did not need to be involved. The motion carried unanimously
8 (Fong, Graulty, Tobias, and Hong voting).
9

10 Executive Director Harris noted that a bill requiring lobbyists to disclose the
11 matter on which they lobbied with more specificity (HB 137) was contested by a well-
12 known and well-respected lobbyist, Bob Toyofuku. The concerns raised appeared to be
13 focused on the logistics of the bill, rather than opposition to the concept. Commission
14 staff committed to working with lobbyists to make sure any future reporting requirements
15 were as simple as possible.
16

17 Mandatory lobbyist training (HB 138) appeared to be moving forward without
18 opposition.
19

20 Executive Director Harris asked the Commission for guidance on a proposal (SB
21 805) to expand the definition of lobbying to interactions with the executive branch. He
22 noted that an expansion of the definition of lobbying was likely reasonable, but that the
23 line would have to be carefully crafted to avoid unintended consequences. Executive
24 Director Harris recommended asking the Legislature to defer this concept, with a
25 commitment that the Commission would research the issue and propose a bill next
26 legislative session.
27

28 Commissioner Hong made and Commissioner Graulty seconded a motion to
29 request the Legislature to defer attempts to expand the definition of lobbying. The
30 motion carried unanimously (Fong, Graulty, Tobias, and Hong voting).
31

32 Executive Director Harris noted that a bill to prohibit nepotism (HB 139) was
33 deferred because the House Judiciary Committee was concerned with outside oversight
34 over the Legislature. The House was considering an internal rule to prohibit nepotism,
35 but nothing on this issue had been circulated yet. If the House were to prohibit
36 nepotism, it may be possible to pass a revised draft that applied solely to state
37 employees. A discussion ensued discussing the definition of family member.
38

39 Executive Director Harris made a recommendation to support SB 1187, which
40 extends the post-employment law restriction on legislators lobbying the legislature from
41 one year to two years. Commissioner Graulty agreed that there was logic to matching
42 the full term of a House member.
43

44 Commissioner Graulty made and Commissioner Tobias seconded a motion to
45 support SB 1187. The motion carried unanimously (Fong, Graulty, Tobias, and Hong
46 voting).
47

1 HB 725, establishing a public bill of rights, was deferred. The Attorney General's
2 office submitted testimony in opposition based on concerns about giving another entity
3 oversight over the Legislature. Executive Director Harris noted that some "citizen rights"
4 concepts may be inserted into internal House of Representative rules, but that nothing
5 had been publicly circulated yet.

6
7 Finally, Executive Director Harris noted that HB 140, giving the Commission
8 discretion on record disposition, was moving forward without opposition.

9
10
11 **Agenda Item No. V: Discussion Regarding Support of an Increase to the Administrative**
12 **Fines Allowed Under Haw. Rev. Stat. § 84-39 and Haw. Rev. Stat. § 97-7**

13
14 Commissioner Fong noted the Ethics Commission is statutorily limited to issuing
15 a \$1,000 fine per violation, and questioned whether a higher fine may act as a greater
16 deterrence. He invited the Commissioners to discuss. Other Commissioners concurred
17 and suggested that the staff should review standards in other states and make a
18 recommendation to the Commission for consideration. Executive Director Harris agreed
19 to work on a draft bill for consideration by the Commission with possible introduction
20 next legislative session.

21
22
23 **Agenda Item No. VI: Akana v. Hawaii State Ethics Commission and Daniel Gluck,**
24 **Civil No. 18-1-1019-06 (JHA); Akana v. Hawaii State Ethics Commission, Civil No.**
25 **19-1-0379-03 (JHA); State of Hawaii, Ethics Commission v. Rowena Akana, Civil**
26 **No. 20-1-0453 (BIA)**

27
28 There was no update on the Akana case.

29
30
31 **Agenda Item No. VII: Evaluation of Executive Director Robert Harris**

32
33 The Commission postponed this agenda item till the next meeting.

34
35
36 **ADJOURNMENT OF SUNSHINE LAW MEETING**

37
38 At approximately 10:10 a.m., Commissioner Hong made and Commissioner
39 Tobias seconded a motion to adjourn the meeting. The motion carried unanimously
40 (Fong, Grauly, Tobias, and Hong voting).

41
42 The meeting was adjourned at 10:11 a.m.

43
44
45 Minutes approved on _____.

SUNSHINE MEETING
AGENDA ITEM II

EXECUTIVE DIRECTOR'S REPORT
March 15, 2023

1. Education / Training Report

Attachment 1: 2023 Training Attendance / Schedule

Attachment 2: Online Training Completions by Department

Attachment 3: Training Survey Results

2. Guidance and Assignment Statistics – January 2023

Attachment 4: 2023 Guidance and Assignment Statistics / Website Traffic

3. Miscellaneous Office Projects / Updates

HAWAII STATE ETHICS COMMISSION		
2023 EDUCATION PROGRAM		
(Ethics Workshops and Presentations)		
DATE	PRESENTATIONS	NUMBER OF PARTICIPANTS
1/4/2023	Lobbyists Law Training, Zoom	50
1/5/2023	General Ethics Training, DOE, Kawananaoka Middle School	66
1/10/2023	Lobbyists Law Training, Zoom	19
1/13/2023	General Ethics Training, Senate, Zoom	80
1/20/2023	General Ethics Training, House, Capitol, Conference Room 325	47
1/24/2023	General Ethics Training, Zoom	227
2/10/2023	General Ethics Training, Zoom	68
2/21/2023	General Ethics Training, GOV, Capitol, 5th Floor	24
2/23/2023	General Ethics Training, Zoom	56
3/10/2023	General Ethics Training, Zoom	
3/13/2023	General Ethics Training, UH - Hawai'inuikea School of Hawaiian Knowledge, Zoom	
3/22/2023	Ethics for State Board and Commission members, Zoom	
4/5/2023	General Ethics Training, DOE, PBS Hawaii Board Room	
4/5/2023	General Ethics Training, Zoom	
4/20/2023	General Ethics Training, Zoom	
5/3/2023	General Ethics Training, Zoom	
5/18/2023	Ethics for State Board and Commission members, Zoom	
6/7/2023	General Ethics Training, Zoom	
6/22/2023	General Ethics Training, Zoom	

HAWAII STATE ETHICS COMMISSION

2023 EDUCATION PROGRAM

(Ethics Workshops and Presentations)

DATE	PRESENTATIONS	NUMBER OF PARTICIPANTS
7/6/2023	General Ethics Training, Zoom	
7/20/2023	Ethics for State Board and Commission members, Zoom	
8/2/2023	General Ethics Training, Zoom	
8/11/2023	General Ethics Training, Zoom	
8/28/2023	General Ethics Training, DOE, Roosevelt High School	
8/28/2023	General Ethics Training, DOE, Kawananaoka Middle School	
9/7/2023	General Ethics Training, Zoom	
9/21/2023	Ethics for State Board and Commission members, Zoom	
10/13/2023	General Ethics Training, Zoom	
10/25/2023	General Ethics Training, Zoom	
11/16/2023	General Ethics Training, Zoom	
11/29/2023	Ethics for State Board and Commission members, Zoom	
12/7/2023	Ethics for State Government Attorneys, Zoom	
12/8/2023	Ethics for State Government Attorneys, Zoom	
12/21/2023	General Ethics Training, Zoom	
TOTAL	34 Presentations	637 participants

Online Training Completions by Department

Department/Agency	2023Total	Overall Total
Department of Accounting and General Services (DAGS)	24	146
Department of Agriculture (DOA)	14	247
Department of Budget and Finance (B&F)	68	171
Department of Business, Economic Development and Tourism (DBEDT)	15	128
Department of Commerce and Consumer Affairs (DCCA)	45	142
Department of Corrections and Rehabilitation (DCR)	11	96
Department of Defense (DOD)	47	160
Department of Education (DOE)	20	406
Department of Hawaiian Home Lands (DHHL)	65	81
Department of Health (DOH)	238	781
Department of Human Resources Development (DHRD)	7	18
Department of Human Services (DHS)	325	535
Department of Labor and Industrial Relations (DLIR)	146	375
Department of Land and Natural Resources (DLNR)	127	261
Department of Law Enforcement (DLE)	20	82
Department of Public Safety (DPS)	75	642
Department of Taxation (TAX)	1	301
Department of the Attorney General (ATG)	6	269
Department of Transportation (DOT)	19	406
Executive Office on Early Learning	0	1
Hawai'i Health Systems Corporation (HHSC)	40	89
Hawai'i State Ethics Commission (HSEC)	0	4
Hawai'i State Public Library System (HSPLS)	448	451
Hawaii State Ethics Commission (HSEC)	1	1
House of Representatives (REP)	0	2
Judiciary (JUD)	345	486
Legislative Reference Bureau (LRB)	15	15
Office of Hawaiian Affairs (OHA)	6	113
Office of the Auditor (AUD)	0	3
Office of the Governor (GOV)	27	46
Office of the Lieutenant Governor (LTG)	0	5
Office of the Ombudsman (OMB)	1	6
Other (Please fill-in "Other Department/Agency")	4	111
Public Charter School (SPCSC)	1	45
Research Corporation of the University of Hawai'i (RCUH)	124	809
Senate (SEN)	7	14
University of Hawai'i-Community Colleges (UOHC)	50	679
University of Hawai'i-Hilo (UOHH)	30	123
University of Hawai'i-Manoa (UOHM)	184	1722
University of Hawai'i-System (UOH)	32	363
University of Hawai'i-West Oahu (UOHW)	25	209
University of Hawaii-West Oahu (UOHW)	2	2
Total Employee Certificates of Completion Issued	2,615	10,546

Board and Commission	2023 Total	Overall Total
Agribusiness Development Corporation	0	3
Board of Acupuncture	0	1
Board of Agriculture	0	1
Board of Barbering and Cosmetology	0	2
Board of Certification of Operating Personnel in Wastewater Treatment Plants	0	3
Board of Chiropractic Examiners	0	1
Board of Dentistry	0	9
Board of Education	0	9
Board of Electricians and Plumbers	0	3
Board of Land and Natural Resources	0	4
Board of Nursing	0	1
Board of Pharmacy	1	2
Board of Physical Therapy	0	3
Board of Professional Engineers, etal	0	2
Board of Public Accountancy	0	1
Board of Registration	0	2
Board of Speech Pathology and Audiology	0	1
Board of Taxation Review	0	2
Board on Geographic Names	0	2

Online Training Completions by Department

Board and Commission	2023 Total	Overall Total
Boxing Commission	0	1
Campaign Spending Commission	0	2
Civil Rights Commission	0	1
Commission on Water Resource Management	0	3
Contractors License Board	0	3
Disability and Communication Access Board	0	1
Early Learning Board	1	2
Elections Commission	0	2
Elevator Mechanics Licensing Board	0	1
Employees' Retirement System	0	1
Environmental Advisory Council	0	2
Festival of the Pacific Arts & Culture	0	6
Hawai'i Board of Optometry	1	4
Hawai'i Climate Change Mitigation and Adaptation Commission	0	1
Hawai'i Employer-Union Health Benefits Trust Fund	0	1
Hawai'i Health Systems Corporation-Corporation	0	1
Hawai'i Health Systems Corporation-East Hawai'i	0	2
Hawai'i Health Systems Corporation-Oahu	0	1
Hawai'i Health Systems Corporation-West Hawai'i	0	4
Hawai'i Housing Finance and Development Corporation	0	1
Hawai'i Law Enforcement Standards Board	0	1
Hawai'i Medical Board	0	2
Hawai'i Paroling Authority	0	3
Hawai'i Public Housing Authority	0	6
Hawai'i State Emergency Response Commission	0	1
Hawai'i State Ethics Commission	0	4
Hawai'i Teacher Standards Board	0	7
Hawai'i Technology Development Corporation	0	3
Hawai'i Tourism Authority	0	1
Hawaii State Center for Nursing	0	1
Hawaiian Homes Commission	1	3
Hoisting Machine Operators Advisory Board	0	1
Island Burial Council - Kauai/Niihau	0	3
Island Burial Council - Molokai	0	1
Island Burial Council - Oahu	0	2
King Kamehameha Celebration Commission	1	4
Land Use Commission	0	2
Legacy Land Conservation Commission	0	1
Mauna Kea Stewardship and Oversight Authority	2	2
Medical Education Council	0	1
Motor Vehicle Industry Licensing Board	0	3
Motor Vehicle Repair Industry Board	0	1
National and Community Service, Hawai'i Commission for	0	1
Natural Energy Laboratory of Hawai'i	0	1
Oahu Metropolitan Planning Organization	1	4
Office of Hawaiian Affairs	0	1
Other (Please fill-in "Other Board/Commission")	5	89
Pest Control Board	0	3
RCUH-Board of Directors	0	1
Real Estate Commission	0	3
Soil and Water Conservation District Boards	1	12
Stadium Authority Commission	0	3
State Council on Developmental Disabilities	0	1
State Foundation on Culture and the Arts	0	2
State Public Charter School Commission	1	3
Statewide Health Coordinating Council	0	2
University of Hawai'i Board of Regents	0	7
Total Board and Commission Certificates of Completion Issued	15	278

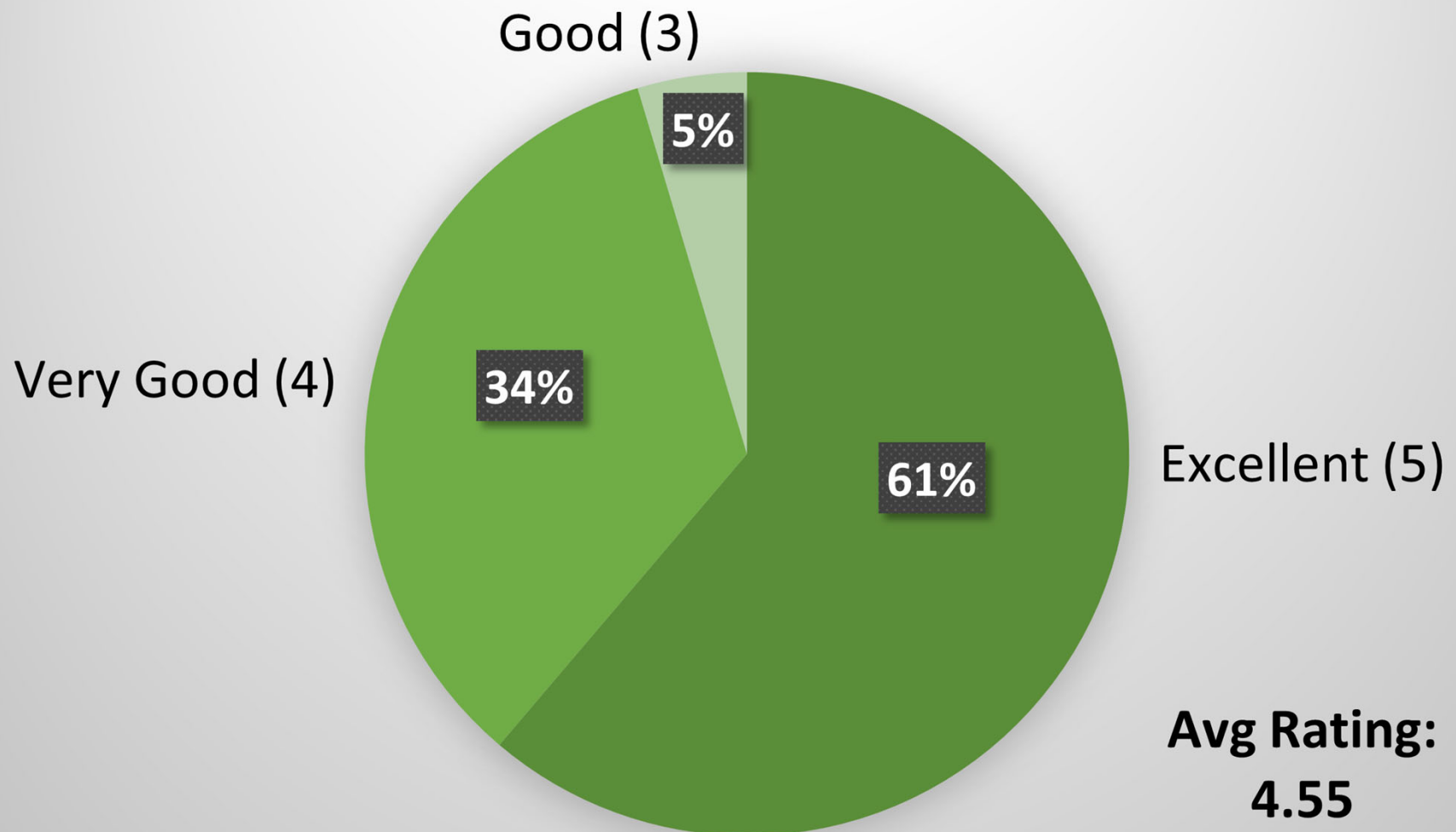
Total Certificates of Completion Issued

2,630

10,824

As of March 7, 2023, 10:00 AM

2022 General Ethics Training Survey Results



Source: 1848 responses (out of 2749 attendees)

2022 General Ethics Trainings – Participant Feedback

Strengths of Class:

- Excellent and informative – covered lots of information
- Clear presentation, easy to understand
- Good visual slides, well organized slide-deck
- Use of practical, real-life examples
- Interactive polls and quizzes
- Ability to ask questions via Chat feature
- Convenience of Zoom – easy to attend, don't have to drive, easy to see/hear info
- Tech/admin support by staff

Areas for Improvement:

- More interaction and quizzes
- Need more complex, real-life scenarios
- too short vs. too long
- technical issues for some folks (logging in, audio, wifi,)
- develop more in-depth training (Ethics 201, etc.)

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date
Training statistics													
# of In-Person Trainings	2	1											3
# of People Trained In Person	113	24											137
# of On-Line Trainings (Self-Directed)	1051	522	1057										2630
# of Training Webinars	4	2											6
# of Participants in Training Webinars	376	124											500
Attorney of the Day	125	103											228
New assignments													
Advisory Opinion	0	0											0
Complaint	18	19											37
Gifts/Invitations/Travel	12	25											37
Guidance	4	2											6
Judicial Selection Comm'n	0	4											4
Training Request	0	0											0
Record Request	1	1											2
Project/Other	6	2											8
Total	41	53	0	0	0	0	0	0	0	0	0	0	94
Closed Assignments													
Advisory Opinion	0	0											0
Complaint	8	4											12
Gifts/Invitations/Travel	0	21											21
Guidance	0	0											0
Judicial Selection Comm'n	0	4											4
Training Request	0	0											0
Record Request	0	1											1
Project/Other	1	7											8
Total	9	37	0	0	0	0	0	0	0	0	0	0	46
Anti-Fraud	3	2											5

SUNSHINE LAW MEETING
AGENDA ITEM III

2023 LEGISLATIVE SESSION

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM IV

DISCUSSION OF ADJUDICATORY PROCEDURE

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM V

AKANA v. HAWAII STATE ETHICS COMMISSION AND DANIEL GLUCK,
CIVIL NO. 18-1-1019-06 (JHA); AKANA v. HAWAII STATE ETHICS COMMISSION,
CIVIL NO. 19-1-0379-03 (JHA); STATE OF HAWAII, ETHICS COMMISSION v.
ROWENA AKANA, CIVIL NO. 20-1-0453 (BIA)

Discussion of case status.

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(4) to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM VI

CONSIDERATION AND APPROVAL OF THE MINUTES OF THE
JANUARY 19, 2023 EXECUTIVE SESSION MEETING

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

Attachment 1: Sunshine Law Meeting Minutes of the January 19, 2023
Hawai'i State Ethics Commission Executive Session Meeting

Attachment 1A: Evaluation Form for Executive Director

****Executive Session Meeting Minutes not provided to the public.****

SUNSHINE LAW MEETING
AGENDA ITEM VII

EVALUATION OF EXECUTIVE DIRECTOR ROBERT HARRIS

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

Attachment 1: Staff Overview (for Commissioners only)

Attachment 2: Evaluation Summary (for Commissioners only)