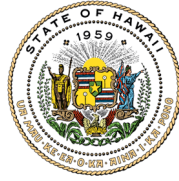


SUNSHINE LAW MEETING



HAWAI'I STATE ETHICS COMMISSION

State of Hawai'i · Bishop Square, 1001 Bishop Street, ASB Tower 970 · Honolulu, Hawai'i 96813

NOTICE OF MEETING OF THE HAWAI'I STATE ETHICS COMMISSION

Date: February 15, 2023

Time: 9:00 a.m.

Location: Zoom Videoconference or Phone:

Videoconference: [Join Zoom Meeting](https://us06web.zoom.us/j/89671794305?pwd=VFRMdWdVMU9mM1NzR3p4TWtDRXU0dz09)
<https://us06web.zoom.us/j/89671794305?pwd=VFRMdWdVMU9mM1NzR3p4TWtDRXU0dz09>

Phone: +1 (669) 900-6833 or +1 (719) 359-4580

Meeting ID: 896 7179 4305

Passcode: 776935

Public Meeting Location:

Hawai'i State Ethics Commission Conference Room
1001 Bishop Street
American Savings Bank Tower, Suite 960
Honolulu, Hawai'i 96813

Pursuant to Hawai'i Revised Statutes section 92-3.7, the State Ethics Commission will meet remotely using interactive conference technology. The public may either attend the meeting in person, at the public meeting location above, or participate remotely by using the above Zoom meeting information. If participating remotely, please mute your phone/device except while testifying. If the Commission's videoconference connection is lost during the meeting, please go to the Commission's website (www.ethics.hawaii.gov) for more information, including reconnection information.

Masks are encouraged for everyone attending the meeting in person.

Public meeting materials for this meeting are available on the Commission's website at: www.ethics.hawaii.gov.

A G E N D A

CALL TO ORDER

I. Consideration and Approval of the Minutes of the January 19, 2023 Meeting

*Attachment 1: Sunshine Law Meeting Minutes of the January 19, 2023
Hawai'i State Ethics Commission Meeting*

II. Consideration and Approval of the Minutes of the January 19, 2023 Executive Session Meeting

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

III. Executive Director's Report

1. Education / Training Report

Attachment 1: 2023 Training Schedule

Attachment 2: Online Training Completions by Department

2. Guidance and Assignment Statistics – January 2023

Attachment 3: 2023 Guidance and Assignment Statistics / Website Traffic

3. Miscellaneous Office Projects / Updates

IV. 2023 Legislative Session

New bills of interest, introduced in 2023, are described briefly below. The blue house or senate bill number is a clickable hyperlink that goes directly to the bill language online. If the hyperlink does not work, bills can be looked up at "capitol.hawaii.gov" and the bill number can be looked up in a box in the upper right hand corner.

- i. **Budget**
 - i. [HB 1514](#). Appropriates funds to provide for the expenses of the Legislature, Auditor, Legislative Reference Bureau, Ombudsman, and Ethics Commission.
- ii. **County Ethics Commissions**
 - i. [HB 134](#); [SB 181](#) (Ethics Commission package) & [HB 728](#) (Standards Commission package). Provides one-time grants-in-aid to the respective ethics boards of the counties of Kauai, Maui, and Hawai'i, and the Ethics Commission of the City and County of Honolulu.
 - ii. [SB 1190](#). Provides standards for the selection of county Ethics Commission members to ensure their impartiality and independence. Effective 7/1/2024.
- iii. **Ethics Commission Procedure**
 - i. [SB 1565](#). Requires that the person or organization that filed an ethics charge to the Ethics Commission be informed of the status of the charge upon request, including the final disposition.
- iv. **Financial Disclosures**
 - i. [HB 135](#); [SB 182](#) (Ethics Commission package). Amends the fines imposed and the procedures relating to enforcement of a late or missing financial disclosure statement.
 - ii. [HB 136](#) & [SB 184](#) (Ethics Commission package) & [HB 705](#) (Standards Commission package). Requires each chamber of the Legislature to post on the Legislature's website a report of the legislative allowance expenditures for each member of the respective chamber.
 - iii. [HB 141](#); [SB 183](#) (Ethics Commission package) & [HB 706](#) (Standards Commission package). Requires each state legislator to include within the legislator's disclosures of financial interest the names of lobbyists or lobbying organizations with whom the legislator has a financial relationship.
- v. **Gifts**
 - i. [HB 142](#) & [SB 189](#) (Ethics Commission package) & [HB 715](#) (Standards Commission package). Prohibits lobbyists from making gifts that are prohibited under state ethics law.
 - ii. [SB 664](#). Prohibits state elected officials from accepting or receiving gifts in relation to their official duties. Requires the several counties to adopt ordinances or rules to impose similar prohibitions on county elected officials. Requires each county to submit a report to the Legislature regarding the county's compliance with this Act.

vi. Continuous Legislative Session

- i. [SB 149](#). Establishes a continuous legislature. Requires the legislature to convene at least once a month. Removes language regarding special sessions, adjournment, and recesses. Creates a two-year deadline for a bill to be submitted for gubernatorial consideration. Standardizes the number of days that the governor must approve or veto a bill submitted for consideration. Requires bills returned by the governor to be heard by the legislature within an unspecified number of days for the bill to be further amended. Requires the passage of the legislative budget within an unspecified number of days before the end of each fiscal year.

vii. Lobbyist Law

- i. [HB 137](#); [SB 184](#) (Ethics Commission package) & [HB 708](#) (Standards Commission package). Requires the statement of expenditures filed with the State Ethics Commission to include information on the identity, by bill number, resolution number, budget cost or program identification number, or other identifier, of the legislative or administrative action that was commented on, supported by, or opposed by the person filing the statement during the statement period.
- ii. [HB 138](#) & [SB 185](#) (Ethics Commission package) & [HB 709](#) (Standards Commission package). Requires the State Ethics Commission to establish and administer a lobbyists training course and make the lobbyist training course mandatory for all lobbyists.
- iii. [SB 805](#). Amends the definitions of "administrative action" and "lobbying" in Chapter 97, HRS.

viii. Nepotism

- i. [HB 139](#) & [SB 186](#) (Ethics Commission package) & [HB 717](#) (Standards Commission package). Prohibits a legislator or public employee from naming, appointing, or hiring a relative for public employment. Prohibits a legislator or public employee from supervising a relative in public employment. Prohibits a legislator or employee from awarding a contract to a relative.

ix. Post-Employment

- i. [SB 1187](#). Increases the post-employment restriction for former legislators from twelve months to twenty-four months.

x. Public Bill of Rights

- i. [HB 725](#) (Standards Commission package). Establishes the office of the public advocate. Establishes rights for members of the public with respect to the conduct and operation of the legislature and its members. Specifies procedures for the investigation and reporting of alleged violations of the rights.

xi. Record Disposition

- i. [HB 140](#) & [SB 187](#) (Ethics Commission package). Provides the State Ethics Commission with the discretion to maintain or destroy records of financial disclosure statements beyond the current 6-year statutory requirement. Applies retroactively to applicable disclosures that are in the Commission's possession and control.

xii. Short Form

- i. [HB 19](#); [SB 557](#).

V. Discussion Regarding support of an Increase to the Administrative Fines Allowed Under Haw. Rev. Stat. § 84-39 and Haw. Rev. Stat. § 97-7.

VI. Akana v. Hawaii State Ethics Commission and Daniel Gluck, Civil No. 18-1-1019-06 (JHA); Akana v. Hawaii State Ethics Commission, Civil No. 19-1-0379-03 (JHA); State of Hawaii, Ethics Commission v. Rowena Akana, Civil No. 20-1-0453 (BIA)

Discussion of case status.

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(4) to consult with the Commission's attorneys and/or the Department of the Attorney General on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

VII. Evaluation of Executive Director Robert Harris

The Hawai'i State Executive Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

VIII. Adjournment

Public Testimony

Anyone wishing to testify may do so during the meeting or may submit written testimony in advance of the meeting by email (ethics@hawaiiethics.org), facsimile (fax) (808-587-0470), or U.S. postal mail (State Ethics Commission, 1001 Bishop Street, American Savngs Bank Tower, Suite 970, Honolulu, Hawai'i 96813). Public testimony must be related to an item that is on the agenda and the testifier must identify the agenda item to be addressed by the testimony. Pursuant to Hawai'i Revised Statutes section 92-3 and Hawai'i Administrative Rules section 21-1-6(c), oral testimony is limited to three minutes per testifier per agenda item, subject to the reasonable discretion of the Chair.

Auxiliary Aid or Accomodation Due to a Disability

If you require an auxiliary aid or accommodation due to a disability, please contact the State Ethics Commission at (808) 587-0460 or email the Commission at ethics@hawaiiethics.org as soon as possible, preferably at least 48 hours prior to the meeting. Requests made as early as possible will allow adequate time to fulfill your request.

Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

SUNSHINE LAW MEETING
AGENDA ITEM I

CONSIDERATION AND APPROVAL OF THE MINUTES OF THE
JANUARY 19, 2023 MEETING

Attachment 1: Sunshine Law Meeting Minutes of the January 19, 2023
 Hawai'i State Ethics Commission Meeting

SUNSHINE LAW MEETING
MINUTES OF THE HAWAII STATE ETHICS COMMISSION

STATE OF HAWAII

Date: January 19, 2023

Time: 9:00 a.m.

Location: Held via Zoom video and audio conference

Public Meeting Location

Hawaii State Ethics Commission Conference Room
1001 Bishop Street
American Savings Bank Tower, Suite 960
Honolulu, Hawaii 96813

Present: State Ethics Commission Members

Wesley F. Fong, Chair (present in conference room)
Reynard D. Grauly, Vice Chair (via audio conference)
Beverley Tobias, Commissioner (via video conference)
Robert Hong, Commissioner (via video conference)

Excused: Harry J. McCarthy, Commissioner

State Ethics Commission Staff

Robert D. Harris, Executive Director (present in conference room)
Susan D. Yoza, Associate Director (via video conference)
Nancy C. Neuffer, Staff Attorney (via video conference)
Bonita Y.M. Chang, Staff Attorney (via video conference)
Kee M. Campbell, Staff Attorney (via video conference)
Jennifer M. Yamanuha, Staff Attorney (via video conference)
Patrick W.C. Lui, Computer Specialist (via audio conference)

CALL TO ORDER

Chair Fong called the meeting to order at 9:00 a.m. Chair Fong, Commissioner Tobias, Commissioner Hong, and all Commission staff were present. All Commissioners and staff participating via video or audio conference confirmed no one was in the room with them at their respective remote locations.

1 Chair Fong noted that no members of the public were present and the public
2 meeting notice included instructions for the public if the Commission's video conference
3 connection was lost during the meeting.
4
5

6 **Agenda Item No. I: Election of Officers for 2023**
7

8 Chair Fong asked whether Commissioners wished to postpone the election of
9 new officers to July 2023, noting that Vice Chair Gaulty's term will end in June.
10

11 Commissioner Tobias made and Commissioner Hong seconded a motion to
12 postpone the election of new officers to July 2023. The motion carried unanimously
13 (Fong, Tobias, and Hong voting).
14
15

16 **Agenda Item No. II: Consideration and Approval of the Minutes of the December**
17 **14, 2022 Meeting**
18

19 Commissioner Tobias made and Commissioner Hong seconded a motion to
20 approve the minutes of the December 14, 2022, meeting. The motion carried
21 unanimously (Fong, Tobias, and Hong voting).
22
23

24 **Agenda Item No. III: Executive Director's Report**
25

26 Executive Director Harris reviewed the training statistics for 2022 and the training
27 schedule for 2023. He noted that 2022 had the highest number of participants in the
28 Commission's training program history and he expected 2023 to be even better. He
29 summarized staff's efforts to increase training overall. He also summarized guidance
30 and assignment statistics for 2022, and the financial report for FY 2022-23 Q2.
31

32 Chair Fong asked Executive Director Harris whether the counties would be
33 receptive to incorporating the Commission's training into their programs and making it
34 mandatory for county employees. Executive Director Harris said he has not discussed
35 this with the counties but the county codes of ethics are different from the State's code
36 and this could lead to confusion. The neighbor island counties also lack staff and the
37 capacity to do training.
38

39 Associate Director Yoza announced she will be retiring this year in August. She
40 will be working with Executive Director Harris on her transition out of the office.
41

42 Vice Chair Gaulty joined the meeting via audio conference at approximately 9:16
43 a.m.
44

1 **Agenda Item No. IV: Proposed Legislation**

2
3 Executive Director Harris said the Commission's bills were introduced in both the
4 House and Senate. He said legislators have generally responded positively to the bills,
5 although there may be further discussion about the nepotism bill. Executive Director
6 Harris summarized a Public Bill of Rights, which was drafted by the Commission to
7 Improve Standards of Conduct ("Standards Commission"). The bill establishes
8 aspirational goals for the Legislature's interactions with the public, such as giving the
9 public access to written testimony within 24 hours after submission.

10
11 Commissioner Tobias said she thought the bill was a good idea. She said
12 anything that promotes transparency is worth supporting.

13
14 Executive Director Harris said the bill creates a new office called the Office of the
15 Public Advocate to enforce the provisions of the bill, but the Standards Commission felt
16 the Ombudsman's office was the preferred entity to do this. There were, however, some
17 issues regarding the Ombudsman role that needed to be addressed, including the fact
18 that the Ombudsman is appointed by the Legislature.

19
20 Commissioner Hong made and Commissioner Tobias seconded a motion to
21 support the Public Bill of Rights. The motion carried unanimously (Fong, Gaulty,
22 Tobias, and Hong voting)

23
24
25 **Agenda Item No. V: Akana v. Hawaii State Ethics Commission and Daniel Gluck,**
26 **Civil No. 18-1-1019-06 (JHA); Akana v. Hawaii State Ethics Commission, Civil No.**
27 **19-1-0379-03 (JHA); State of Hawaii, Ethics Commission v. Rowena Akana, Civil**
28 **No. 20-1-0453 (BIA)**

29
30 There was no update on the Akana case.

31
32
33 **Agenda Item No. VI: Evaluation of Executive Director Robert Harris**

34
35 **RECESS OF SUNSHINE LAW MEETING AND CONVENING OF EXECUTIVE**
36 **SESSION**

37
38 At 9:25 a.m., Vice Chair Gaulty made and Commissioner Tobias seconded a
39 motion to recess the public meeting and convene an executive session pursuant to
40 Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation
41 of an employee. The motion carried unanimously (Fong, Gaulty, Tobias, and Hong
42 voting).

43
44 All staff were excused with the exception of Executive Director Harris, Associate
45 Director Yoza, and Computer Specialist Lui. No members of the public were present.
46 The Commissioners met in executive session.

1 **ADJOURNMENT OF EXECUTIVE SESSION AND RETURN TO SUNSHINE LAW**
2 **MEETING**

3
4 At 9:39 a.m., Vice Chair Gaulty made and Commissioner Tobias seconded a
5 motion to adjourn the executive session and return to the public meeting. The motion
6 carried unanimously (Fong, Gaulty, Tobias, and Hong voting).
7

8 The Commission adjourned the executive session and returned to the public
9 meeting at 9:39 a.m. All staff and a member of the public who was in the waiting room
10 returned to the public meeting.
11

12
13 **ADJOURNMENT OF SUNSHINE LAW MEETING**

14
15 At approximately 9:42 a.m., Commissioner Tobias made and Commissioner
16 Hong seconded a motion to adjourn the meeting. The motion carried unanimously
17 (Fong, Gaulty, Tobias, and Hong voting).
18

19 The meeting was adjourned at 9:42 a.m.
20

21
22 Minutes approved on _____.

SUNSHINE LAW MEETING
AGENDA ITEM II

CONSIDERATION AND APPROVAL OF THE MINUTES OF THE
JANUARY 19, 2023 EXECUTIVE SESSION MEETING

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

Attachment 1: Sunshine Law Meeting Minutes of the January 19, 2023
Hawai'i State Ethics Commission Executive Session Meeting

Attachment 1A: Evaluation Form for Executive Director

****Executive Session Meeting Minutes not provided to the public.****

Hawaii State Ethics Commission
Executive Director's Evaluation
August 20, 2020

Please mark the number that best describes your response to the items below.

5=Excellent 4=Good 3=Adequate 2=Less than adequate 1=Poor 0=No opinion

A. Legal Counsel to Commission

1. Advises Commissioners on the legal issues and precedents to facilitate informed decision-making.
Circle one: 5 4 3 2 1 0
2. Ensures Commissioners are aware of both sides of the issue being decided (the pros and cons), including the ramifications/unintended consequences of Commission action.
Circle one: 5 4 3 2 1 0
3. Informs Commission members regarding any feedback related to the Commission's actions and/or decisions.
Circle one: 5 4 3 2 1 0
4. Applies ethics and lobbying laws to factual situations in a fair and consistent manner.
Circle one: 5 4 3 2 1 0

B. Commission meetings and training

5. Develops positive, cooperative, and collaborative relationships with Commission members.
Circle one: 5 4 3 2 1 0
6. Responds to Commission members' inquiries in a timely manner.
Circle one: 5 4 3 2 1 0
7. Assists Chairperson in conducting meetings effectively.
Circle one: 5 4 3 2 1 0
8. Responds appropriately to input from Commission members.
Circle one: 5 4 3 2 1 0

C. Administration and Enforcement of Chapters 84 and 97, HRS

9. Oversees, plans, and implements effective complaint investigations regarding possible violations of Chapters 84 and 97, HRS.
Circle one: 5 4 3 2 1 0
10. Oversees the timely administration and compliance with disclosure requirements under Chapter 84, HRS (financial & gift disclosures, as well as contract notices).
Circle one: 5 4 3 2 1 0
11. Oversees the timely administration of registration and compliance with filing requirements under Chapter 97, HRS (lobbyists' registration and expenditure & contribution reports).
Circle one: 5 4 3 2 1 0
12. Oversees enforcement proceedings against individuals who do not comply with the filing requirements of Chapter 84 and 97, HRS including prosecuting or serving as legal counsel to the Commission in contested case hearings.
Circle one: 5 4 3 2 1 0

Hawaii State Ethics Commission
Executive Director's Evaluation
August 20, 2020

5=Excellent 4=Good 3=Adequate 2=Less than adequate 1=Poor 0=No opinion

13. Manages resolution of cases in a timely manner, including negotiations based on the facts, the law, and the Commission's guidance & objectives.

Circle one: 5 4 3 2 1 0

14. Drafts and/or reviews staff opinion letters, advisory opinions, legal memoranda and other documents related to complaints, investigations, enforcement proceedings, etc.

Circle one: 5 4 3 2 1 0

D. Education Program

15. Develops, conducts, and manages education workshops, including mandatory ethics training for state government officials as required by law.

Circle one: 5 4 3 2 1 0

16. Oversees the development, design, and maintenance of the Commission's website.

Circle one: 5 4 3 2 1 0

17. Develops educational materials, including the Commission's newsletter and other publications.

Circle one: 5 4 3 2 1 0

E. Media

18. Responds to inquiries from the media in a clear, concise and professional manner, including correcting misstatements about Commission business without violating confidentiality.

Circle one: 5 4 3 2 1 0

19. Monitors the media for commentary related to the work of the Commission and keeps Commission members informed regarding any response/correction/clarification provided to the media.

Circle one: 5 4 3 2 1 0

20. Ensures that any comments to the media are confined to factual and legal matters (as opposed to the Commission's deliberation process).

Circle one: 5 4 3 2 1 0

21. Issues appropriate news releases, commentaries, and letters to the editor as necessary.

Circle one: 5 4 3 2 1 0

F. Relations with other state and federal agencies and organizations

22. Maintains professional relations with other state, local, and federal agencies.

Circle one: 5 4 3 2 1 0

23. Maintains professional relations with local and national organizations, such as Common Cause Hawaii, the League of Women Voters, and the Council on Governmental Ethics Laws, to promote ethics and "good government" initiatives.

Circle one: 5 4 3 2 1 0

G. Legislation

24. Drafts, edits, and/or reviews legislative testimony; ensures testimony is clear, concise, and professional; also ensures content reflects appropriate depth of discussion.

Circle one: 5 4 3 2 1 0

Hawaii State Ethics Commission
Executive Director's Evaluation
August 20, 2020

5=Excellent 4=Good 3=Adequate 2=Less than adequate 1=Poor 0=No opinion

25. Understands and actively engages in the legislative process, including initiating and/or supporting desirable changes in the ethics and/or lobbying laws.
Circle one: 5 4 3 2 1 0
26. Attends legislative hearings, presents testimony, and fields questions from legislators in a clear, concise and professional manner.
Circle one: 5 4 3 2 1 0
27. Engages with key government decision-makers to support or oppose legislation, as appropriate.
Circle one: 5 4 3 2 1 0
28. Works collaboratively with community groups and members of the public on legislative matters of common interest.
Circle one: 5 4 3 2 1 0

H. Budget and Fiscal Operations

29. Plans, prepares, and manages Commission's budget, including making appropriate adjustments when needed.
Circle one: 5 4 3 2 1 0
30. Ensures all fiscal operations of the office, including payroll and procurement of all goods and services, are in accordance with applicable laws.
Circle one: 5 4 3 2 1 0
31. Negotiates and executes office lease agreements and other agreements and contracts on behalf of the Commission.
Circle one: 5 4 3 2 1 0

I. Administration and Management

33. Written communications are concise, well-organized, and well-reasoned.
Circle one: 5 4 3 2 1 0
34. Oral communication is clear, effective, and respectful.
Circle one: 5 4 3 2 1 0
35. Handles conflicts and disagreements with sensitivity and tact.
Circle one: 5 4 3 2 1 0
36. Demonstrates high standards of integrity and fairness.
Circle one: 5 4 3 2 1 0
37. Treats everyone with dignity and respect.
Circle one: 5 4 3 2 1 0
38. Works to develop and foster high morale and positive relationships with staff.
Circle one: 5 4 3 2 1 0

Hawaii State Ethics Commission
Executive Director's Evaluation
August 20, 2020

	5=Excellent	4=Good	3=Adequate	2=Less than adequate	1=Poor	0=No opinion
39. Willing to compromise or change course of action where appropriate.						
Circle one:	5	4	3	2	1	0
40. Possesses team building skills and fosters effective teamwork.						
Circle one:	5	4	3	2	1	0

(form revised August 2020)

SUNSHINE MEETING
AGENDA ITEM III

EXECUTIVE DIRECTOR'S REPORT
February 15, 2023

1. Education / Training Report

Attachment 1: 2023 Training Attendance / Schedule

Attachment 2: Online Training Completions by Department

2. Guidance and Assignment Statistics – January 2023

Attachment 3: 2023 Guidance and Assignment Statistics / Website Traffic

3. Miscellaneous Office Projects / Updates

HAWAII STATE ETHICS COMMISSION 2023 EDUCATION PROGRAM (Ethics Workshops and Presentations)		
DATE	PRESENTATIONS	NUMBER OF PARTICIPANTS
1/4/2023	Lobbyists Law Training, Zoom	50
1/5/2023	General Ethics Training, DOE, Kawananaoka Middle School	66
1/10/2023	Lobbyists Law Training, Zoom	19
1/13/2023	General Ethics Training, Senate, Zoom	80
1/20/2023	General Ethics Training, House, Capitol Conference Room 325	47
1/24/2023	General Ethics Training, Zoom	227
2/10/2023	General Ethics Training, Zoom	
2/23/2023	General Ethics Training, Zoom	
3/10/2023	General Ethics Training, Zoom	
3/22/2023	Ethics for State Board and Commission members, Zoom	
4/5/2023	General Ethics Training, Zoom	
4/20/2023	General Ethics Training, Zoom	
5/3/2023	General Ethics Training, Zoom	
5/18/2023	Ethics for State Board and Commission members, Zoom	
6/7/2023	General Ethics Training, Zoom	
6/22/2023	General Ethics Training, Zoom	
7/6/2023	General Ethics Training, Zoom	
7/20/2023	Ethics for State Board and Commission members, Zoom	
8/2/2023	General Ethics Training, Zoom	

HAWAII STATE ETHICS COMMISSION**2023 EDUCATION PROGRAM****(Ethics Workshops and Presentations)**

DATE	PRESENTATIONS	NUMBER OF PARTICIPANTS
8/11/2023	General Ethics Training, Zoom	
8/28/2023	General Ethics Training, DOE, Kawananaoka Middle School	
9/7/2023	General Ethics Training, Zoom	
9/21/2023	Ethics for State Board and Commission members, Zoom	
10/13/2023	General Ethics Training, Zoom	
10/25/2023	General Ethics Training, Zoom	
11/16/2023	General Ethics Training, Zoom	
11/29/2023	Ethics for State Board and Commission members, Zoom	
12/7/2023	Ethics for State Government Attorneys, Zoom	
12/8/2023	Ethics for State Government Attorneys, Zoom	
12/21/2023	General Ethics Training, Zoom	
TOTAL	29 Presentations	489 participants

Online Training Completions by Department

Department/Agency	2023Total	Overall Total
Department of Accounting and General Services (DAGS)	13	135
Department of Agriculture (DOA)	11	244
Department of Budget and Finance (B&F)	32	135
Department of Business, Economic Development and Tourism (DBEDT)	6	119
Department of Commerce and Consumer Affairs (DCCA)	1	98
Department of Corrections and Rehabilitation (DCR)	6	91
Department of Defense (DOD)	3	116
Department of Education (DOE)	18	404
Department of Hawaiian Home Lands (DHHL)	64	80
Department of Health (DOH)	29	572
Department of Human Resources Development (DHRD)	0	11
Department of Human Services (DHS)	3	213
Department of Labor and Industrial Relations (DLIR)	12	241
Department of Land and Natural Resources (DLNR)	4	138
Department of Law Enforcement (DLE)	3	65
Department of Public Safety (DPS)	36	603
Department of Taxation (TAX)	1	301
Department of the Attorney General (ATG)	5	268
Department of Transportation (DOT)	12	399
Executive Office on Early Learning	0	1
Hawai'i Health Systems Corporation (HHSC)	21	70
Hawai'i State Ethics Commission (HSEC)	0	4
Hawai'i State Public Library System (HSPLS)	363	366
House of Representatives (REP)	0	2
Judiciary (JUD)	163	304
Legislative Reference Bureau (LRB)	5	5
Office of Hawaiian Affairs (OHA)	5	112
Office of the Auditor (AUD)	0	3
Office of the Governor (GOV)	0	19
Office of the Lieutenant Governor (LTG)	0	5
Office of the Ombudsman (OMB)	0	5
Other (Please fill-in "Other Department/Agency")	0	107
Public Charter School (SPCSC)	1	45
Research Corporation of the University of Hawai'i (RCUH)	100	785
Senate (SEN)	7	14
University of Hawai'i-Community Colleges (UOHC)	38	667
University of Hawai'i-Hilo (UOHH)	26	119
University of Hawai'i-Manoa (UOHM)	130	1668
University of Hawai'i-System (UOH)	21	352
University of Hawai'i-West Oahu (UOHW)	18	202
University of Hawaii-West Oahu (UOHW)	2	2
Total Employee Certificates of Completion Issued	1159	9090

Board and Commission	2023 Total	Overall Total
Agribusiness Development Corporation	0	3
Board of Acupuncture	0	1
Board of Agriculture	0	1
Board of Barbering and Cosmetology	0	2
Board of Certification of Operating Personnel in Wastewater Treatment Plant:	0	3
Board of Chiropractic Examiners	0	1
Board of Dentistry	0	9
Board of Education	0	9
Board of Electricians and Plumbers	0	3
Board of Land and Natural Resources	0	4
Board of Nursing	0	1
Board of Pharmacy	0	1
Board of Physical Therapy	0	3
Board of Professional Engineers, etal	0	2
Board of Public Accountancy	0	1
Board of Registration	0	2
Board of Speech Pathology and Audiology	0	1
Board of Taxation Review	0	2
Board on Geographic Names	0	2

Online Training Completions by Department

Board and Commission	2023 Total	Overall Total
Boxing Commission	0	1
Campaign Spending Commission	0	2
Civil Rights Commission	0	1
Commission on Water Resource Management	0	3
Contractors License Board	0	3
Disability and Communication Access Board	0	1
Early Learning Board	1	2
Elections Commission	0	2
Elevator Mechanics Licensing Board	0	1
Employees' Retirement System	0	1
Environmental Advisory Council	0	2
Festival of the Pacific Arts & Culture	0	6
Hawai'i Board of Optometry	1	4
Hawai'i Climate Change Mitigation and Adaptation Commission	0	1
Hawai'i Employer-Union Health Benefits Trust Fund	0	1
Hawai'i Health Systems Corporation-Corporation	0	1
Hawai'i Health Systems Corporation-East Hawai'i	0	2
Hawai'i Health Systems Corporation-Oahu	0	1
Hawai'i Health Systems Corporation-West Hawai'i	0	4
Hawai'i Housing Finance and Development Corporation	0	1
Hawai'i Law Enforcement Standards Board	0	1
Hawai'i Medical Board	0	2
Hawai'i Paroling Authority	0	3
Hawai'i Public Housing Authority	0	6
Hawai'i State Emergency Response Commission	0	1
Hawai'i State Ethics Commission	0	4
Hawai'i Teacher Standards Board	0	7
Hawai'i Technology Development Corporation	0	3
Hawai'i Tourism Authority	0	1
Hawaii State Center for Nursing	0	1
Hawaiian Homes Commission	0	2
Hoisting Machine Operators Advisory Board	0	1
Island Burial Council - Kauai/Niihau	0	3
Island Burial Council - Molokai	0	1
Island Burial Council - Oahu	0	2
King Kamehameha Celebration Commission	0	3
Land Use Commission	0	2
Legacy Land Conservation Commission	0	1
Medical Education Council	0	1
Motor Vehicle Industry Licensing Board	0	3
Motor Vehicle Repair Industry Board	0	1
National and Community Service, Hawai'i Commission for	0	1
Natural Energy Laboratory of Hawai'i	0	1
Oahu Metropolitan Planning Organization	1	4
Office of Hawaiian Affairs	0	1
Other (Please fill-in "Other Board/Commission")	2	86
Pest Control Board	0	3
RCUH-Board of Directors	0	1
Real Estate Commission	0	3
Soil and Water Conservation District Boards	1	12
Stadium Authority Commission	0	3
State Council on Developmental Disabilities	0	1
State Foundation on Culture and the Arts	0	2
State Public Charter School Commission	0	2
Statewide Health Coordinating Council	0	2
University of Hawai'i Board of Regents	0	7
Total Board and Commission Certificates of Completion Issued	6	269

Total Certificates of Completion Issued

1165

9359

As of February 6, 2023, 10:00 AM

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Year to date
Training statistics													
# of In-Person Trainings	2												2
# of People Trained In Person	113												113
# of On-Line Trainings (Self-Directed)	1051	114											1165
# of Training Webinars	4												4
# of Participants in Training Webinars	376												376
Attorney of the Day	125												125
New assignments													
Advisory Opinion	0												0
Complaint	18												18
Gifts/Invitations/Travel	12												12
Guidance	4												4
Judicial Selection Comm'n	0												0
Training Request	0												0
Record Request	1												1
Project/Other	6												6
Total	41	0	0	0	0	0	0	0	0	0	0	0	41
Closed Assignments													
Advisory Opinion	0												0
Complaint	8												8
Gifts/Invitations/Travel	0												0
Guidance	0												0
Judicial Selection Comm'n	0												0
Training Request	0												0
Record Request	0												0
Project/Other	1												1
Total	9	0	0	0	0	0	0	0	0	0	0	0	9
Anti-Fraud	3												3

SUNSHINE LAW MEETING
AGENDA ITEM IV
2023 LEGISLATIVE SESSION

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM V

DISCUSSION REGARDING SUPPORT OF AN INCREASE TO THE
ADMINISTRATIVE FINES ALLOWED UNDER HAW. REV. STAT. § 84-39 AND HAW.
REV. STAT. § 97-7.

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM VI

AKANA v. HAWAII STATE ETHICS COMMISSION AND DANIEL GLUCK,
CIVIL NO. 18-1-1019-06 (JHA); AKANA v. HAWAII STATE ETHICS COMMISSION,
CIVIL NO. 19-1-0379-03 (JHA); STATE OF HAWAII, ETHICS COMMISSION v.
ROWENA AKANA, CIVIL NO. 20-1-0453 (BIA)

Discussion of case status.

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(4) to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

No attachments.

SUNSHINE LAW MEETING
AGENDA ITEM VII

EVALUATION OF EXECUTIVE DIRECTOR ROBERT HARRIS

The Hawai'i State Ethics Commission may convene an executive session pursuant to Hawai'i Revised Statutes section 92-5(a)(2) to discuss matters relating to the evaluation of an employee, and/or pursuant to section 92-5(a)(4), to consult with the Commission's attorneys on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities.

No attachments.