

SUNSHINE LAW MEETING  
MINUTES OF THE HAWAI'I STATE ETHICS COMMISSION

STATE OF HAWAI'I

Date: December 15, 2021  
Time: 9:00 a.m.  
Location: Held via Zoom video and audio conference  
Present: State Ethics Commission Members

Melinda S. Wood, Chair (via video conference)  
Wesley F. Fong, Vice Chair (via video conference)  
Reynard D. Graulty, Commissioner (via video conference)  
Harry J. McCarthy, Commissioner (via video conference)  
Beverley Tobias, Commissioner (via video conference)

State Ethics Commission Staff

Daniel M. Gluck, Executive Director (via video conference)  
Susan D. Yoza, Associate Director (via video conference)  
Nancy C. Neuffer, Staff Attorney (via video conference)  
Bonita Y.M. Chang, Staff Attorney (via video conference)  
Kee M. Campbell, Staff Attorney (via video conference)  
Patrick W.C. Lui, Computer Specialist (via audio conference)

No members of the public were present.

**CALL TO ORDER**

Chair Wood called the meeting to order at 9:19 a.m. and confirmed that all Commissioners and staff were present.

**Agenda Item No. I: Consideration and Approval of the Minutes of the November 17, 2021 Meeting**

Vice Chair Fong made and Commissioner Graulty seconded a motion to approve the minutes of the November 17, 2021 meeting. The motion carried unanimously (Wood, Fong, Graulty, McCarthy, and Tobias voting).

## **Agenda Item No. II: Executive Director's Report**

Executive Director Gluck referred to the attachments regarding the Education/Training Report and the Guidance and Assignment Statistics for the year to date. He stated that the number of trainings was lower than in past years, but the number of people trained – well over 1,700 – was still reasonably good. He stated that the numbers of attorney-of-the-day inquiries and other matters were also lower than in previous years, but the number of complaints may exceed last year's total. Executive Director Gluck also stated that the office had posted the notice regarding the open Staff Attorney position.

Executive Director Gluck referred to the Campaign Legal Center ("CLC") report, which recognized the Commission's homepage as a model for being user friendly and easily navigable. Executive Director Gluck explained that CLC had reached out to the Commission regarding its website redesign.

Staff Attorney Chang reported that staff had updated several guides and other resources for the new year; among other things, staff updated various materials to account for the new post-employment law passed by the Legislature in 2021.

Commissioner McCarthy commended staff for being featured in the CLC report and asked whether staff had considered any of the other innovations featured in that report. Executive Director Gluck stated that staff had and that some of those items may be good initiatives for the new Executive Director. Chair Wood agreed.

## **Agenda Item No. III: Proposed Meeting Schedule for 2022**

The Commissioners briefly discussed whether meetings would continue via video conference or whether meetings would be in person. There was consensus that meetings were efficient and effective via video conference. Commissioner Tobias made and Commissioner Grauly seconded a motion to approve the proposed meeting calendar for 2022, with meetings scheduled for 9:00 a.m. on the third Wednesday of each month. The motion carried unanimously (Wood, Fong, Grauly, McCarthy, and Tobias voting).

## **Agenda Item No. IV: *Akana v. Hawaii State Ethics Commission and Daniel Gluck*, Civil No. 18-1-1019-06 (JHA); *Akana v. Hawaii State Ethics Commission*, Civil No. 19-1-0379-03 (JHA); *State of Hawaii, Ethics Commission v. Rowena Akana*, Civil No. 20-1-0453 (BIA)**

Executive Director Gluck stated that the Commission is still awaiting a decision from the Intermediate Court of Appeals; there are no other updates.

## **Agenda Item No. V: Recognition of Executive Director Daniel M. Gluck**

Executive Director Gluck was excused from the meeting.

Chair Wood proposed issuing a Resolution to recognize Executive Director Gluck and asked for a motion to that effect. Vice Chair Fong made and Commissioner Grauly seconded a motion to approve the issuance of a Resolution in recognition of Executive Director Gluck's service. The motion carried unanimously (Wood, Fong, Grauly, McCarthy, and Tobias voting).

Executive Director Gluck re-joined the meeting.

Chair Wood read and presented Executive Director Gluck with a Resolution thanking and commending him for his service to the Commission. (A copy of the Resolution is attached to these minutes.)

Executive Director Gluck thanked the Commissioners for the opportunity to serve; he stated that it has been a privilege to serve alongside such talented and dedicated colleagues. Each of the Commissioners offered thanks and praise to Executive Director Gluck for his work and wished him well.

## **ADJOURNMENT OF SUNSHINE LAW MEETING**

At approximately 9:43 a.m., Commissioner McCarthy made and Commissioner Tobias seconded a motion to adjourn the Sunshine Law Meeting. The motion carried unanimously (Wood, Fong, Grauly, McCarthy, and Tobias voting).

The meeting was adjourned at 9:43 a.m.

Minutes approved on January 19, 2022.