



HAWAII STATE ETHICS COMMISSION

State of Hawaii • Bishop Square, 1001 Bishop Street, ASB Tower 970 • Honolulu, Hawaii 96813

NOTICE OF MEETING OF THE HAWAII STATE ETHICS COMMISSION

Date: October 2, 2017

Time: 10:00 a.m.

Place: Hawaii State Ethics Commission Conference Room
American Savings Bank Tower
1001 Bishop Street, Suite 960
Honolulu, Hawaii 96813

A G E N D A

CALL TO ORDER

- I. Consideration and Approval of the Minutes of the August 17, 2017, Meeting

- II. Executive Director's Report
 1. Education / Training Report
 2. Guidance and Assignment Statistics
 3. 2017 Financial Disclosures
 4. Financial Audit Report for FY 2015-2016
 5. Financial Report for FY 2017-2018 (First Quarter Ending 9/30/2017)

Attachment 1: Financial Report as of 9/25/17*
*A final First Quarter Report (as of 9/30/17) will be provided at the Commission meeting.
 6. Electronic Filing System Update: Demonstration of forms
 7. Discussion of possible November 2017 agenda items
 8. Miscellaneous Office Projects / Updates

III. Administrative Rules

1. Discussion of proposed timetable to review proposed amendments prior to submission to the Department of the Attorney General
2. Review of staff's suggested amendments to Hawaii Administrative Rules, Title 21, Chapters 1-3

Attachment 1: Proposed administrative rules, chapters 1-3

IV. Evaluation of Executive Director

Discussion of timetable and procedure for annual performance review of Executive Director.

Attachment 1: Evaluation tool used in 2015

Attachment 2: Report from Permitted Interaction Group (PIG) from 2015

V. Adjournment

If you require an accommodation because of a disability, please contact the Hawaii State Ethics Commission by telephone at (808) 587-0460, by facsimile at (808) 587-0470 (fax), or via email at ethics@hawaiiethics.org.

Any interested person may submit data, views, or arguments in writing to the Commission on any agenda item. An individual or representative wishing to testify may notify any staff member of the Commission prior to the meeting or, during the meeting itself, may inform a Commissioner or Commission staff of a desire to testify. Testimony must be related to an item that is on the agenda, and the testifier shall identify the agenda item to be addressed by the testimony.